



Dear Athletic Directors and Boys' Tennis Coaches,

March, 2025

The Virginia Independent Schools Athletic Association (VISAA) is again sponsoring an eight-team tournament for Division I (boys 9-12 enrollment of 161 or higher) and Division II (boys 9-12 enrollment of 160 or lower) starting with quarterfinals on Tuesday, May 13<sup>th</sup>, with the #1 seed hosting the #8 seed, the #2 seed hosting the #7 seed, the #3 seed hosting the #6 seed and the #4 seed hosting the #5 seed. The semifinals will be played on Thursday, May 15<sup>th</sup>, at the higher seed and the finals on Saturday, May 17<sup>th</sup> at the higher seed. The finals may be played on Sunday, May 18<sup>th</sup>, if needed, due to weather. No match should start earlier than noon, to allow for travel time, unless both schools agree to an earlier time.

The format to be used is 3 doubles followed by 6 singles, with repeaters permitted in the singles matches. We will use the 8-game pro set scoring system with ADS and will use a 12-point tiebreaker (first to 7 win by 2) at 8-all. Every effort should be made to have at least 6 courts available for play. If 6 courts are not available, then a blind drawing should determine which matches go on in what order. Matches are considered complete once the 5<sup>th</sup> point has been earned. You must submit your singles and doubles line-ups at the start of the tournament and use those line-ups for the entirety of the tournament. We will ask for line-ups and rosters to be submitted to us, via email, no later than 12PM Monday, May 12<sup>th</sup>. If a player cannot play due to illness, injury or punishment, the team must move all players up one position and the substituted player fills in at the #6 position. In doubles, the substituted player must go in at the #3 doubles spot, and everyone else moves up, or a entirely new team may be inserted into #3 doubles, taking out the original #3 doubles player. The #1 singles player may not play #3 doubles.

The host school is responsible for all quarterfinals and semifinals expenses. Admission must be charged, and all income is to be sent to VISAA. The higher seed/hosting team is responsible for the expenses of hosting, including supplying new Extra Duty Hard Court Balls. The higher seed/hosting team is REQUIRED to secure at least 1 official for all VISAA quarterfinal and semifinal matches, before play may begin. Any final held on courts that are not all banked together, will REQUIRE 2 officials, before play may begin. For the finals, the host school of a championship match is responsible for all expenses except the cost of the officials and trainer (\$40 per hour). A trainer needs to be at all tournament matches, beginning with the quarterfinals. The school should deduct the cost of the trainer and officials from the gate receipts before sending proceeds to VISAA. The higher seed/hosting team must submit financial forms within 14 days of each match to VISAA. Please email [satterwhitedm@gmail.com](mailto:satterwhitedm@gmail.com) with any questions about financial forms. Visiting schools are responsible for the expense of traveling to the host school. If there is inclement weather forecasted for Tuesday, please plan to schedule the match on Monday, the 12<sup>th</sup> or Wednesday, the 14<sup>th</sup>. If the Tuesday match is rained out and cannot be played on Monday or Wednesday, the higher-seeded teams will automatically advance. If there is inclement weather for Thursday, please plan to play on Wednesday or Friday. If the match is rained out and cannot be played on Wednesday or Friday (or indoors), then the higher-seeded team will automatically advance. All hosting schools should have appropriate rain equipment available, to dry all courts in a timely manner.

To rank the teams, weekly team scores (not individual scores) should be emailed to us each Friday, so we may update the database and vote for the poll. Please include your overall record each time, so we do not miss any matches. The committee will take into consideration each school's head-to-head results, results against common opponents, strength of schedule and win-loss record. Failure to submit weekly results may result in your team being dropped from the rankings. Division I match results should be emailed to Karin Whitt, Collegiate School at [kwhitt@collegiate-va.org](mailto:kwhitt@collegiate-va.org) and Division II results should be emailed to Mike Duquette, Norfolk Academy, at [mduquette@norfolkacademy.org](mailto:mduquette@norfolkacademy.org).

**\*All-State Nominations will be due, via email, on May 12<sup>th</sup>, no later than noon. DI Nominations to Karin and DII nominations to Mike. PLEASE include all wins and losses for doubles and singles, the final scores, the school played and the opponent's full name. Forms submitted without all required information, will not be accepted.**

As most schools have just started playing matches, or soon will be, the rankings will be published on April 8<sup>th</sup>, April 22<sup>th</sup>, and May 6<sup>th</sup>. The final tournament seedings and bracket will be published no later than Sunday, May 11<sup>th</sup>, assuming no weather issues. The top 8 teams from each Division will qualify for the VISAA State Tennis Tournament. If you no longer wish to participate in the State Tournament, please let us know as soon as possible.

We look forward to answering any questions or concerns you may have and hope that everyone has a great season.

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